

Minutes of the CEN/WS XBRL Kick-off meeting

2012-05-30, 17:00 – 19:00. Bank of Spain, Madrid

§ Opening

The acting Chair, Ignacio Boixo, opened the meeting at 17:10 and welcomed all participants to the kick-off meeting of the CEN Workshop XBRL.

§ Roll call

A brief introduction round was held.

§ Welcome and introduction

Alain Dechamps, representative from CCMC, joined the meeting by phone and provided a brief explanation of what is expected of the kick-off meeting. Every CEN Workshop starts with a kick-off meeting to approve the business plan, appoint the Chair and to ratify the secretariat. In some cases working groups are established, for which the convenors need to be appointed. Which will also be the case for this workshop.

- Presentation of the CEN/WS system

The acting secretary provided a brief presentation on the CEN Workshop system, outlining the most important elements of a CEN workshop. A complete guide can be found in the document called 'Hands on standards'. This document is a practical guide for people involved in CEN Workshop. A link to this document can be found in the slides used by the secretary, which is included with these minutes.

Alain Dechamps explained that the CWAs of the current Workshop will be available for free from the CEN website, because the work is ICT related and is financed by the European Commission. The copyright of the CWAs belong the CEN and its members. Therefore it will not be allowed to republished the documents or change their content without prior consent of CEN.

- Background and reason for the CEN/WS XBRL

Derek de Brandt, one of the initiators of this workshop provides a brief oral report on the background and reason for this workshop. The intention of the CEN Workshop is to prepare a series of CWA's that promulgate XBRL deliverables on a wider and standardised basis in Europe. A proposal for this Workshop, including a request for financial support from the European Commission was drafted in September 2010. Because of a transition within the European Commission, a response from the EC was delayed and only in December 2011 the European Commission approved the proposal.

Although the proposal was drafted almost two years ago, the proposed deliverables are still relevant and could be a useful contribution to existing standardization activities taking place in Europe.

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§ Approval of the Business Plan

The Business plan was publically available for the last two months for review and comments. Several comments were received. The received comments were reviewed by the participant of the Kick-off meeting. The finalized and approved Business Plan is enclosed to these minutes (*Decision 001-2012*).

§ Appointment of Chair

Mr. Andreas Weller, Head of IT and Chair of the XBRL Subgroup, European Banking Authority (EBA), nominated Ignacio Boixo for the Chair of the CEN/WS XBRL. Ignacio Boixo is coordinator of the Eurofiling initiative (XBRL Public Network) of the EBA, an European Institution whose responsibilities include the harmonization of the European Banking Supervision frameworks, promoting best practices in Europe as well as delivering the XBRL implementations of both the COREP (Basel II) and FINREP (IFRS) reporting frameworks. He argued that Ignacio Boixo is well aware of the current XBRL activities in Europe and that he has many relevant connections in the field of XBRL. These and other motivations were provided showing that Ignacio Boixo can make this Workshop a success.

Mr. Yoshiaki Wada, former XBRL responsible of the Bank of Japan, and current XBRL leader in Asia, seconded the nomination.

The participants of the Kick-off meeting resolved to appoint Mr. Boixo as Chairman of CEN/WS XBRL for the complete period of the workshop (*Decision 002-2012*).

§ Ratify Secretariat

A brief introduction was held by the Chair, introducing and nominating Maarten Peelen from NEN as the secretary of the CEN/WS XBRL. The participants of the Kick-off meeting ratified that secretariat is held by NEN (*Decision 003-2012*).

§ Establishment of the working groups

The secretary explained briefly how the workshop will be organized. For each deliverable, there will be a dedicated Working Group (WG), open to all Workshop participants, which will be responsible for the detailed work. Each WG will be supported by a Project Team of paid experts. The PTs will carry out the actual work and prepare the draft CWAs for consideration by the working group and approval by the plenary meeting. It is likely and recommended that the PT members are also member of the corresponding WG. For more information see the Business Plan.

The following working group convenors were appointed:

- WG 1: Katrin Heinze (*Decision 004-2012*)
- WG 2: Emile Bartolé (*Decision 005-2012*)
- WG 3: Aitor Azcoaga (*Decision 006-2012*)

The members of the CEN/WS XBRL will be invited by the secretary to join one or more working groups. Joining a working group will allow people to stay informed and / or contribute to the development of the CWAs.

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Paul Snijders suggested circulating the request to join a CEN/WS XBRL working group to all XBRL Europe members as well.

§ Any other business

Derek de Brandt suggests that the work of the workshop should be added to agenda of the Eurofiling initiative (www.eurofiling.info) in order to align the effort to standardize XBRL. The proposal is warmly welcomed and approved (Decision 007-2012).

The Secretary explained that once the workshop has finished the results of the workshop will be three deliverables that will help to promulgate XBRL deliverables on a wider and standardized basis in Europe. Although, the deliverables are not formal European standards, they can be upgraded in European standards if required. Furthermore, if the workshop turns out to be a success, the members can consider starting a second workshop to build on the work done and / or develop additional CWAs.

Alain Dechamps is happy with the results of the kick-off meeting and wishes the members all the success.

§ Closing

The Chair closed the meeting at 18:50 and thanked all participants for their contributions.

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Decisions taken at CEN/WS XBRL Kick-off meeting in Madrid on 2012-05-30

Decision 001-2012

Approval of Business plan of CEN/WS XBRL

- having considered the guidance 'Guidance - Characteristics of the CEN/CENELEC Workshop Agreement and CEN/CENELEC Workshop guidelines ' as included in CEN BOSS;
approves its business plan, as tabled in document ' CEN Workshop on XBRL Business Plan 20120530'

The decision is unanimous

Decision 002-2012

Appointment of Mr. Boixo as Chairman of CEN/WS XBRL

CEN/WS eBES resolves to appoint Mr. Boixo (Eurofiling chair, Bank of Spain) as Chairman of CEN/WS XBRL for the complete period of the workshop

The decision is unanimous

Decision 003-2012

Ratification secretariat

CEN/WS XBRL ratifies that NEN will hold the Workshop Secretariat

The decision is unanimous

Decision 004-2012

Appointment of Katrin Heinze as convenor of CEN/WS XBRL/WG 1

CEN/WS XBRL resolves to appoint Katrin Heinze (Eurofiling co-chair, Bundesbank - Germany) as convenor of CEN/WS XBRL/WG 1

The decision is unanimous

Decision 005-2012

Appointment of Emile Bartolé as convenor of CEN/WS XBRL/WG 2

CEN/WS XBRL resolves to appoint Emile Bartolé (Commission de Surveillance du Secteur Financier - Luxembourg) as convenor of CEN/WS XBRL/WG 2

The decision is unanimous

Decision 006-2012

Appointment of Aitor Azcoaga as convenor of CEN/WS XBRL/WG 3

CEN/WS XBRL resolves to appoint Aitor Azcoaga (European Insurance and Occupational Pensions Authority) as convenor of CEN/WS XBRL/WG 3

The decision is unanimous

Decision 007-2012

CEN/WS XBRL to work together with Eurofiling initiative for cross leveraging

As CEN/WS XBRL is dealing with issues originally arising from the Eurofiling initiative, and the chair and convenors are common, CEN/WS XBRL resolves to closely collaborate with Eurofiling initiative in points of common interest.

The decision is unanimous



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Including the 'List of Participants'

CEN Workshop on XBRL 30 May 2012 Madrid, Spain

Secretary: Maarten Peelen, NEN

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Attendance list
CEN Workshop on XBRL
30 May 2012, Madrid

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